

# SCHOLARSHIP APPLICATION FORM



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## Note:

1. All applicant are required to complete this application form.
2. Copies of all the required information, for example, papers in journals must be attached, or else the application will be considered incomplete or rejected.

## SECTION A: PERSONAL PARTICULARS

Full Name (as in IC) :		Age:	
NRIC. NO:		Date Of Birth:	
Nationality:		Gender:	
Email Address:		Race:	
Permanent Address:		Contact No	

## SECTION B: PARENT DETAILS

Name of Parent/Guardian:		Relationship:	
Occupation:		Contact No:	
Monthly Income:	<input type="checkbox"/> Below RM 1,500 <input type="checkbox"/> RM1,501 – RM 3,000 <input type="checkbox"/> RM 3,001 – RM 4,500		
Company Name & Address:			

## SECTION C: CHOICE OF PROGRAMME/CAMPUS

Petaling Jaya Center    Penang Center    Kota Bharu Center    Sandakan Center

Program applied for (*Please refer to Course information for programme title*)

Intake applied for: Jan / Feb / Mar / Apr / May / Jun / Jul / Aug / Sep / Oct / Nov / Dec (Please circle)   Year

## SECTION D: CHECK-LIST FOR ENCLOSE DOCUMENTS

1. A photocopy of applicant's IC (Front/Back)
2. Three (3) Copies of passport-size photographs.
3. A copy of PT3/SPM or equivalent results.
4. A copy of School Leaver Certificate.
5. A copy of Applicant Birth Certificate.
6. A copy of Parent/Guardian IC (Front/Back)
7. A copy of latest 3 months pay slip from Parent/Guardian.
8. A copy of Divorce Certificate. (*Applicable for Single Parent*)
9. A copy of Death Certificate. (*Applicable for Single Parent*)
10. A copy of latest Utility Bill.

## SECTION E: DECLARATION

1. I agree to comply with all the policies, rules and regulations of TCTECH, if my application accepted.
2. I declare that that all information given in this form is true and correct. I accept that the submission of Incorrect information or documentation evidence may result in the termination of my registration from the course.
3. I acknowledge that TCTECH shall be deemed to have notified me in writing if any correspondence is posted to the most recent mailing address that I have provided. I shall notify TCTECH writing, of any change of address or other personal details.
4. I declare that I do not have learning difficulties and I am not a slow learner or holding an OKU card. In the event if I am found not disclosing my condition and mu inability to concentrate and learn, I will withdraw from this programme immediately.
5. I agree to release my examination results and progress reports from TCTECH to my parent (s), guardian (s) and /or sponsor (s).
6. I authorize TCTECH to release my personal details retained by TCTECH to government, regulator or enforcement agencies and bodies, of Malaysia or in my country of origin/nationality, or pursuant to any legal investigation in Malaysia.
7. I understand that I will not be registered as a student until TCTECH offers a place to me and I fulfill all requirements of registration.
8. During On Job Training (OJT) period, I will adhere and complete my 3-months OJT at location assigned and offered to me within Tan Chong Group.

## DECLARATION BY APPLICANT

The submission or acceptance of this document does not create any legal relationship between the applicant and TCTECH.

Signature of applicant:

Date:

## DECLARATION BY PARENT/GUARDIAN

I, \_\_\_\_\_, hereby undertake to guarantee the good conduct of the above applicant while studying at TCTECH.

Signature of applicant's parent/ guardian:

Date:

## SECTION F: FOR OFFICE USE ONLY – ADMIN & REGISTRY

Applicant Entry Level:	Date of Entry:	
Programme Code:	Accommodation:	
Student ID No:	Safe Shoes Size:	T-Shirt Size:
Counseled by:	Signature :	Date:
Admission processed by:	Signature :	Date:

\*Admin & Registry personnel are ensure all documentation and information as listed on **SECTION C** are fully compile and safe keep in student's personal file.

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